



AQUATIC HABITAT GRANT PROGRAM PRE-PROPOSAL GUIDELINES

Instructions:

1. Pre-proposal length is 3 pages maximum and the document should follow the order and format below.
2. Font should be Times New Roman, 12 pt.: 1 inch margins on all sides of page.
3. No letters of support should accompany the pre-proposal.
4. Please refer to the 2018 Aquatic Habitat Grant Program (AHGP) Handbook for guidance on overall program goals, objectives and priorities.
5. Questions on the application process should be directed to:
Joe Nohner: 517-284-6236 or by email at nohnerj@michigan.gov; or Chip Kosloski: 517-284-5965 or by email at kosloskic3@michigan.gov.
6. Pre-proposal applications must be emailed to kosloskic3@michigan.gov no later than August 27, 2018.

Title: Please include the name of the water body/geography and the primary activity.

Applicant Information: Applicant name, address, phone number, email.

Brief Project Summary: Briefly describe the problem being addressed by the project and what activities/methods are proposed as the solution (limit response to 50 words).

Estimated Project Cost:

Total Project Cost: _____ **AHGP Grant Request:** _____

Proposed Committed Match Funds (minimum 10% of total project cost required): _____

Committed Match Fund Sources: On a separate page, please list the sources of the proposed committed match funds. Be sure to include whether the committed match funds are cash or in-kind and the status of those funds (in-hand, applied for, or plan to seek). The committed match funds description page does not count against page limits.

Proposed Project Dates: **Start:** _____ **Completion:** _____

Has this project previously been proposed to the AHGP? (If yes, what modifications to the project design/plan have been made?).

Problem Description/Watershed Context: Please describe the current condition of the water body targeted for treatment or protection and what key processes will be addressed through this project. How were the sites/problems identified as a priority for this water body?

Methods and Objectives: What methods or techniques are proposed to be used to obtain the desired habitat enhancement/protection? What type of a monitoring or evaluation component will be used for the habitat enhancement/protection? What experience does the applicant's team have using the proposed methods? How will these methods improve the conditions targeted?

What type of habitat will be restored/protected and how much (i.e. feet, acres, etc.)? What, if any, broader implications (positive or negative) might this project have on other aspects of the watershed or non-target species dependent on the aquatic habitat? Are the expected results of the project intended to improve or preserve processes, be a permanent solution to the ecosystem or to treat a symptom of the ecosystem?

How does this project accomplish the goals of the Aquatic Habitat Grant Program? (Please refer to the 2018 AHGP Handbook).

Does this project also meet goals/priorities of additional conservation organizations/agencies? (Please list the agency and plan to which this project relates).

Additional Project Details: Are there other characteristics of the project you feel are necessary to present at this time?

Review: Pre-proposals are due August 27, 2018 and will be reviewed. Applicants will then be notified of the outcome of their pre-proposal beginning September 28, 2018. Applicants with successful pre-proposals will then be invited to submit a complete application packet for their project. Please note that an invitation to submit a complete application packet does not guarantee that your project will be funded.

Send your completed pre-proposal to:

Chip Kosloski

Kosloskic3@michigan.gov

Pre-proposals must be <u>emailed</u> by August 27, 2018 to be considered.
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